

**Rochelle Park Board of Education
 Regular Meeting -7:30 P.M.
 April 21, 2016**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Sam Allos, Vice President		
Mr. Shirley Abraham		
Mrs. Arlene Ciliento-Buyck		
Mrs. Teresa Judge Cravello		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Dimitria Leakas, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

- IV. Superintendent’s Report**
- V. Director of Curriculum & Instruction Report**
- VI. Principal’s Report**
 - **PTA Report**
- VII. Building & Grounds Supervisor Report**
- VIII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

SA SA AB TC ML MS DL

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

SA SA AB TC ML MS DL

IX. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R9

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

March 16, 2015 Regular Meeting & Executive Session

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of March 2015 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	495	1-2 nd Grader	
Hackensack H.S.	146.5	1-Kndg	
Academies/Technical Schools	17		
Totals	658.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	10996	Possible Days	1034
Days Present	10452.5	Days Present	1001
Days Absent	543.5	Days Absent	33
% Present	95.0%	% Present	96.8%
% Absent	5.0%	% Absent	3.2%

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of March 2016 for the Rochelle Park School District.

Fire Drill – March 9, 2016

Lockdown Drill- March 30, 2016

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for March 2016 on behalf of the Rochelle Park School District.

March 2016

Reported Cases: 1

Number of Cases open: 0

Number of Cases closed: 1

Number of Incidents determined to be HIB: 1

School Suspensions 3

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY #2340- FIELD TRIPS

R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mr. Stack, Ms. Leccese, and Mrs. Oliver to accompany the 4th grade students to the Bronx Zoo on May 23, 2016 at a cost of \$39.50 per student to be borne by the parents.

Mr. Ramirez, Mrs. Rainone, Mrs. Giglio, Mrs. Hurd, Mrs. McCormick, Mr. Van Hassel, Mrs. Fuchs, Mrs. Raimondi, Mrs. Colucci, Dr. Sacco, Mrs. Gonzales to accompany the 6th & 7th grade students to the Bronx Zoo on June 8, 2016 at a cost of \$40.00 per student to be borne by the parents.

Mrs. Roskowski, Mrs. Calderone, Mr. Hornes to accompany the 3rd grade students to the Camden Aquarium on June 7, 2016 at a cost of \$40.00 per student to be borne by the parents.

Mr. Stack, Mrs. Oliver, Ms. Leccese to accompany the 4th grade students to the Saddle River on June 7, 2016 at no cost to the district or parents.

Mrs. Hernando, Mrs. Hamilton, Mrs. Miller to accompany the 1st grade students to the Liberty Hall Museum in Union on May 12, 2016 at a cost of \$22.00 per student to be borne by the parents.

Ms. Barbieri, Mrs. Kroog, Ms. Geoffroy, Mrs. Zambrano, Ms. Scarpa, Mrs. Gomez, Mrs. Pallouras, Mrs. DeSimone, Mrs. Holzman and Ms. Aregood to accompany the Pre-K to “Jump On In” in Hasbrouck Heights on May 24, 2016 at a cost of \$19.00 per student to be borne by the parents.

Mrs. Sobeck, and Mrs. Hani to accompany the Kindergarten students to a High -Touch High -Tech Workshop in school titled “Weather or Not” on May 20, 2016 at a cost of \$8.75 per student to be borne by the parents.

Mr. Calabro, Mrs. Cherello, and Ms. Sherry to accompany the 5th grade students to Provident Bank Park in Pomona NY on June 7, 2016 there is no cost to the district for this trip it is being sponsored by the LEADS program.

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY #0162- NOTICE OF BOARD MEETINGS

R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a Public Hearing on April 28, 2016, 7:00 PM for the purpose of the Public Budget Hearing:

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY #5120 NEEDS ASSESSMENT PUPILS

R7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the revision of the following special education placement and related services for the 2015-2016 school year.

CASE# 12-08

CLASSIFICATION: ED

PLACEMENT: NOVA North BCSS

RELATED SERVICES: Counseling

TRANSPORTATION: N/A

TUITION: \$56,880. (pro rated 284.40 per day)

EFFECTIVE: 3/21/2016

CASE# 02-07

CLASSIFICATION: Autistic

PLACEMENT: Tri-Valley

RELATED SERVICES: Increase in Aide Salary due to benefits- Originally the salary for the aide was approved in July 2-2015 for \$18,200.00

TRANSPORTATION: Supplied by Region V

TUITION: \$63,962.00 (previously approved)

EFFECTIVE: 9/01/2015

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY #8210 - SCHOOL YEAR

R8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves a revision to the School Calendar for the 2015-2016 school year. Changing May 24, 2016 from a full day to a half day (12:41 P.M. dismissal for students) for the purpose of Field Day. If Field day is cancelled due to inclement weather on May 24, 2016, that will revert back to a

full day. Therefore, in addition the Board of Education approves a half day on June 2, 2016, 12:41 P.M. dismissal for students as a rain date for Field day (only if needed).

Motion by _____seconded by _____
 Roll Call
 SA SA AB TC ML MS DL

R9. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the attached Five-Year Curriculum Revision Cycle.

Motion by _____seconded by _____
 Roll Call
 SA SA AB TC ML MS DL

PERSONNEL RESOLUTIONS P1-P2
POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

Ms. Johnson to attend UDL Part 2 in Morris Plains on May 25, 2016 at no cost to the district for registration.

Mrs. Judge Cravello to attend Legal Bootcamp in Harrison NJ on April 16, 2016 at a cost of \$99.00 to the district for registration.

Motion by _____, seconded by _____
 Roll Call
 SA SA AB TC ML MS DL

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve Jessica Kutniewski to the list of substitute teachers for the 2015-2016 school year at a rate of \$85.00 per day:

Motion by _____seconded by _____
 Roll Call
 SA SA AB TC ML MS DL

FINANCE AND INSURANCE-RESOLUTIONS F1-F8

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the April 2016 Bill List as approved by the Finance Committee, attached and listed below:

A) General – Fund 10	\$887,532.39
B) Federal Grant- Fund 20	\$15,822.45
C) Referendum– Fund 30	\$10,514.94
D) Debt Service – Fund 40	.00
E) Cafeteria – Fund 60	\$32,617.77
F) Afterschool Program-Fund 61	\$99,075.54

TOTAL DISBURSEMENTS \$966,319.21

ATTACHEMENT

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY #6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F2. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of March 30, 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____ seconded by _____

Roll Call

SA SA AB TC ML MS DL

Transfers

F3. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers March 2016.

ATTACHMENT

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

POLICY#6660- STUDENT ACTIVITY FUND

F4. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of March 2016.

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

ATTACHMENT

POLICY #6510 – PAYROLL AUTHORIZATION

F5. RESOLVED: that the Rochelle Park Board of Education approves the payroll for March as follows:

Fund	Gross Earnings	DCRP & Board Share FICA	State Share FICA
10 – General Fund	\$464,191.81	\$7,205.14	\$27,566.40
20 – Federal Grant	\$3,236.30	0	\$247.57
61 – Afterschool Program	\$9,608.29	\$735.03	0
Total	\$477,036.40	\$7,940.17	\$27,813.97

Motion by _____, seconded by _____

Roll Call

SA SA AB TC ML MS DL

RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP

F6. WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Rochelle Park has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Rochelle Park does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

Correction of Approval of Submission of 2016-2017 Tentative School District Budget to Bergen County ECS

F7. RESOLVED, upon recommendation of the Superintendent, to hereby authorize the submission of the tentative 2016-2017 School District Budget to the Interim Executive County Superintendent of Schools for approval:

Fund	Budget	Tax Levy
General	\$11,991,267	\$10,978,185
Special Revenue Fund	151,844	-
Debt Service Fund	590,528	453,337
Total	\$12,733,639	\$11,431,522

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Board approves the tax levy for the General Fund \$10,962,631 and the use of banked cap \$15,554 having fully exhausted all eligible statutory spending authority in the budget year for a total of \$10,978,185 for the 2016-2017 school year. The banked Cap will be used for additional lap top computers. This need will be completed by the end of the 2016-2017 year.

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

F8. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Northern New Jersey Council BSA	Computer Lab/Media Center	April 19, 2016	None
Boy Scouts of America Troop 213	Baseball field area	June 14, 2016	None

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

X. Reports – Committee Action Items

2016 School Year

Committees	Chairperson	Co-Chairperson
Buildings & Grounds	Shirley Abraham	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Dimitria Leakas	Sam Allos, Arlen Ciliento-Buyck
Curriculum, Instruction, and Assessment	Mark Scully	Maria Lauerman, Dimitria Leakas
Legislative and Policy	Teresa Judge Cravello,	Shirley Abraham, Arlene Ciliento-Buyck

Personnel/Negotiations/ Staff Relations	Sam Allos	Maria Lauerman, Mark Scully
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Mark Scully
Technology	Maria Lauerman	Teresa Judge Cravello, Mark Scully
Board Liaison Assignments:		
NJSBA-	Teresa Judge Cravello	
BCSBA	Teresa Judge Cravello	
Municipality	Sam Allos	
Community	Mark Scully	
Joint Boards	Dimitria Leakas	

XI. Open Public Forum

(Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

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Motion by _____, seconded by _____, to open public comment at ____ P.M.

Roll Call

SA SA AB TC ML MS DL

Motion by _____, seconded by _____, to close public comment at ____ P.M.

Roll Call

SA SA AB TC ML MS DL

XII. Announcements

A Special Budget Hearing will be held on April 28, 2016 at 7:00 P.M. in the Media Center. The next Board of Education Meeting will be held on Thursday, May 7, 2015 at 7:30 P.M. in the Media Center.

XIII. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include: _____

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so

that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

SA SA AB TC ML MS DL

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.

Roll Call

SA SA AB TC ML MS DL

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.

Roll Call

SA SA AB TC ML MS DL

XIV. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.

Roll Call

SA SA AB TC ML MS DL